

AGENDA  
Parks & Recreation Commission  
Wednesday, August 23, 2023  
7:00 PM  
Harmon Patridge Park

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: August 23, 2023

Approval of minutes: June 28, 2023

Public comments:

Old Business Report from City Liaison:

New Business:

- Pickleball Tournament recap
- Fitness Course
- Hugh Parker Fields ADA improvements
- Millage
- Future meeting locations

Next Meeting: September 27, 2023

Public/Commissioners Comments:

Adjournment:

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**PARKS AND RECREATION COMMISSION  
SPECIAL MEETING**

Draft Minutes of Tuesday, July 18, 2023

6:30 p.m.

City Hall

**CALL TO ORDER:** Commissioner Maginity called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Commissioners Maginity, Smith, Rodman, and Bila.

***MEMBERS ABSENT:*** Chairman Workman, Vice Chair Selbig, and Commissioner Horton

***OTHERS PRESENT:*** Amy Fuller

**APPROVAL OF AGENDA:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR JULY 18, 2023. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR JUNE 28, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:** None.

**ITEM OF BUSINESS:**

Pickleball Tournament at Bentley Park: Commissioner Maginity explained that before he passed away, B.J. Bannon enjoyed playing pickleball at Bentley Courts. Commissioner Maginity shared that a small group had formed and would like to host a pickleball tournament in memory of B.J. Bannon to raise funds for improvements at the pickleball courts. MOTION BY COMMISSIONER BILA TO HAVE THE PARKS AND RECREATION COMMISSION HOST THE TOURNAMENT. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

There was discussion regarding the planning process for the tournament and the need to appoint a committee. Commissioner Maginity shared that himself, Cindy Schluckbier, Sue Jones, Randy Horton, Mary Ardelean, Larry Lynch and Bernie Lynch would be interested in serving on this committee. MOTION BY COMMISSIONER RODMAN TO APPOINT THESE SEVEN INDIVIDUALS TO THE B.J. BANNON MEMORIAL PICKLEBALL TOURNAMENT COMMITTEE. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

**Next Meeting:** August 23, 2023, at 7:00 PM at Harmon Patridge Park.

**PUBLIC/COMMISSIONERS COMMENTS:** None.

**ADJOURNMENT:** COMMISSIONER BILA MADE A MOTION TO ADJOURN AT 6:41 P.M. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 Balances for quarter ending 09/30/2023

Fund 208 - PARK/RECREATION SITES FUND

Account	Description	2023-24 Orig Budget	2023-24 Amended Budget	YEAR-TO-DATE THRU 09/30/23	Available Balance	% Used
Revenues						
Department 000: REVENUE						
665.000	INTEREST INCOME					
07/31/2023	GJ JULY 2023 34 INTEREST ALLOCATION		176944	155.60 JE# 12946		
665.000	INTEREST INCOME	0.00	0.00	155.60	(155.60)	100.00
674.100	PRIVATE DONATIONS					
08/01/2023	CR		176969	2,000.00 Receipt #: 596711		
08/02/2023	CR		177004	100.00 Receipt #: 596765		
08/16/2023	CR		177443	1,210.00 Receipt #: 598750		
08/16/2023	CR		177447	100.00 Receipt #: 598777		
674.100	PRIVATE DONATIONS	0.00	0.00	3,410.00	(3,410.00)	100.00
Total - Dept 000		0.00	0.00	3,565.60	(3,565.60)	100.00
Total Revenues		0.00	0.00	3,565.60	(3,565.60)	0.00
NET OF REVENUES AND EXPENDITURES		0.00	0.00	3,565.60	(3,565.60)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 16.94

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2023	MONTH 08/31/2023	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	62,606.00	4,360.65	1,697.20	58,245.35	6.97
101-751-702.300	OVERTIME	2,000.00	565.15	167.69	1,434.85	28.26
101-751-702.400	WAGES - SEASONAL	28,000.00	4,605.20	1,768.00	23,394.80	16.45
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	7,085.00	725.10	276.34	6,359.90	10.23
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	26,316.00	2,127.06	1,014.09	24,188.94	8.08
101-751-716.200	DENTAL INSURANCE	917.00	106.77	59.35	810.23	11.64
101-751-716.300	OPTICAL INSURANCE	142.00	10.51	4.72	131.49	7.40
101-751-716.400	LIFE INSURANCE	300.00	35.43	15.84	264.57	11.81
101-751-716.500	DISABILITY INSURANCE	643.00	71.82	36.23	571.18	11.17
101-751-717.000	UNEMPLOYMENT INSURANCE	9.00	4.15	0.00	4.85	46.11
101-751-718.200	DEFINED CONTRIBUTION	3,130.00	205.55	85.39	2,924.45	6.57
101-751-719.000	WORKERS' COMPENSATION	2,612.00	599.66	191.87	2,012.34	22.96
101-751-728.000	OPERATING SUPPLIES	2,500.00	316.98	316.98	2,183.02	12.68
101-751-818.000	CONTRACTUAL SERVICES	43,700.00	2,634.46	2,634.46	41,065.54	6.03
101-751-920.100	ELECTRICITY	11,488.00	901.15	901.15	10,586.85	7.84
101-751-920.200	GAS	0.00	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	24,208.00	0.00	0.00	24,208.00	0.00
101-751-920.500	REFUSE	300.00	157.94	0.00	142.06	52.65
101-751-930.000	BUILDING MAINTENANCE	3,000.00	551.60	551.60	2,448.40	18.39
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	10,000.00	0.00	0.00	10,000.00	0.00
101-751-937.000	TREES & GARDEN	1,000.00	0.00	0.00	1,000.00	0.00
101-751-940.000	EQUIPMENT RENTAL	100,000.00	13,025.78	0.00	86,974.22	13.03
101-751-971.000	LAND	0.00	0.00	0.00	0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	92,000.00	0.00	0.00	92,000.00	0.00
Total Dept 751 - PARKS		421,956.00	31,004.96	9,720.91	390,951.04	7.35
TOTAL EXPENDITURES		421,956.00	31,004.96	9,720.91	390,951.04	7.35
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		421,956.00	31,004.96	9,720.91	390,951.04	7.35
NET OF REVENUES & EXPENDITURES		(421,956.00)	(31,004.96)	(9,720.91)	(390,951.04)	7.35

08/22/2023 09:22 AM  
User: AKFuller  
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO  
FROM 07/01/2023 TO 08/15/2023  
FUND: 208  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 08/15/2023
208	PARK/RECREATION SITES FUND	29,809.14	2,255.60	1,327.30	30,737.44